

OFFICE OF THE PUBLIC PROSECUTOR

INTRODUCTION AND KEY FINDINGS

The key mandate of the Office of the Public Prosecutor is to:

- ❖ Supervise activities of inquiry institutions and operative activities of other institutions;
- ❖ Organize, conduct and perform pre-trial investigation;
- ❖ Initiate and carry out criminal prosecution;
- ❖ Prosecute on behalf of the State;
- ❖ Supervise implementation of penalties;
- ❖ Protect rights and lawful interests of persons and the State in accordance with procedures established by law;
- ❖ Submit claims and applications to courts in cases stipulated by law;
- ❖ Take part in court review of cases when required by law.

SUMMARY OF KEY FINDINGS

Area	Finding
Budget Management and Planning	The Office of the Public Prosecutor (OPP) had an allocated 2017 annual budget of VT 45,936,940. The OPP had already spent 38.8 percent of the annual budget and with that current rate of spending it is most likely that it will underspent its budget at the end of the year.
Activity and Cost Centre Management and Planning	<p>The Planning and Management Section (Cost center 12AA) half year budget was overspent by 2.4. percent of its half year budget or by VT 123,206. The Section had already spent 15.6 percent of its annual budget and with that current rate of spending, it is most likely that the Section will underpernt its budget by the end of the year.</p> <p>The Prosecution Section (cost center 04A2) half year budget was overspent by 58 percent of its half year budget or by VT 8.2 million. This Section had already spent had already spent 63.4 percent of its annual budget and with that current rate of spending, it is most likely that it will run out of funds before the end of the year.</p> <p>The Corporate Service Section (cost center 12AC) half year budget was underspent by 29.1 percent or VT 709,293. This Section had already spent 25.2 percent of its annual budget and with that current rate of spending, it is most likely that there will be some left over funds by the end of the year.</p>
Payroll Budget Management and Planning	<p>The half year budget for payroll for 2017 was VT15,776,062 and the total expenditure was VT 22,354,601. SLO had overspent on its payroll budget by 41.7 percent or VT 6.6 million in the first half of the year.</p> <p>The operation budget for the first half of the year for 2017 was VT 5,797,934 and the total expenditure was VT 6,810,459. The OPP had</p>

Operation Budget Management and Planning	overspent on its operation budget by 17.5 percent or about VT 1 million in the first half of the year. Some of the NPP funds were stored in period 12 and then advanced to the first half of the year to be expended thus contributing to the overspent.
Detailed Charts of Accounts In Payroll Expenditure Management and Planning	<p>Total expenses of unbudgeted items for the first half of 2017 was VT 10.2 million. This is about VT 8.3 million more than the first half of 2016. Major expense was from permanent wages VT 9 million, acting allowances VT 649,492, provident fund VT 466,379.</p> <p>The increased of wages by OPP after the GRT determinations was not catered for in the budget thus caused the substantial increase of overspent.</p>
Detailed Chart of Accounts in Operation Expenditure Management and Planning	<p>Total expenses of unbudgeted items for the first half of 2017 was VT 3.1 million. This is a about VT100,000 more than 2016 in the same period. Major expenses are from local travel VT 1.2 million, vehicle replacement VT 925,948, subsistence allowances VT 240,100, food supplies VT 166,794 and court costs VT 100,000.</p> <p>Most of the chart of accounts used were overspent in the first half of 2017. Chart of accounts like communications stationaries and local travel continue to overspent each year since 2014.</p> <p>One contributing factor for that high unbudgeted expenses is that the NPP funds are stored in period 12 (December) and have to be advanced to be expended thus causing the overspent of chart of accounts.</p>
Current Revenue Planning and Management	The OPP collected VT 58,334 revenue in first half of 2017.
Outstanding Revenues	OPP had an outstanding revenue of VT 10,500 at the end of the first half of the year.
Asset Management	The OPP does not check its assets status before prepraring budgets therefore there was no budget allocated to the asset chart of accounts but VT 1.1 million was spent instead.
Virements	There was no virement processed in the first half of 2017.
Imprest Management	At the end of the first six months of 2017, OPP had a total of VT 245,300 outstanding imprest to reitre.

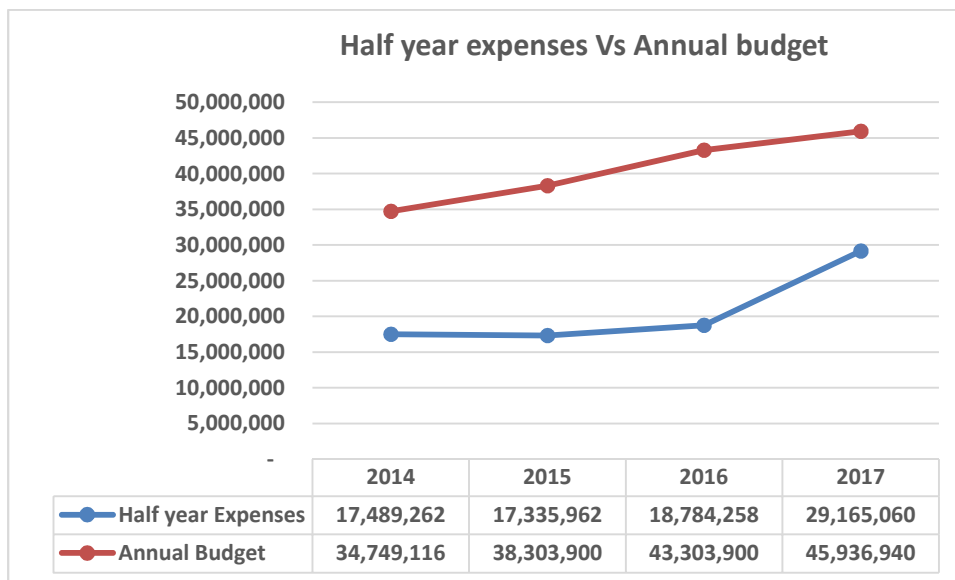
FINANCIAL MANAGEMENT ASSESSMENT

1. BUDGET PERFORMANCE

1.1 Overall Budget Management and Planning

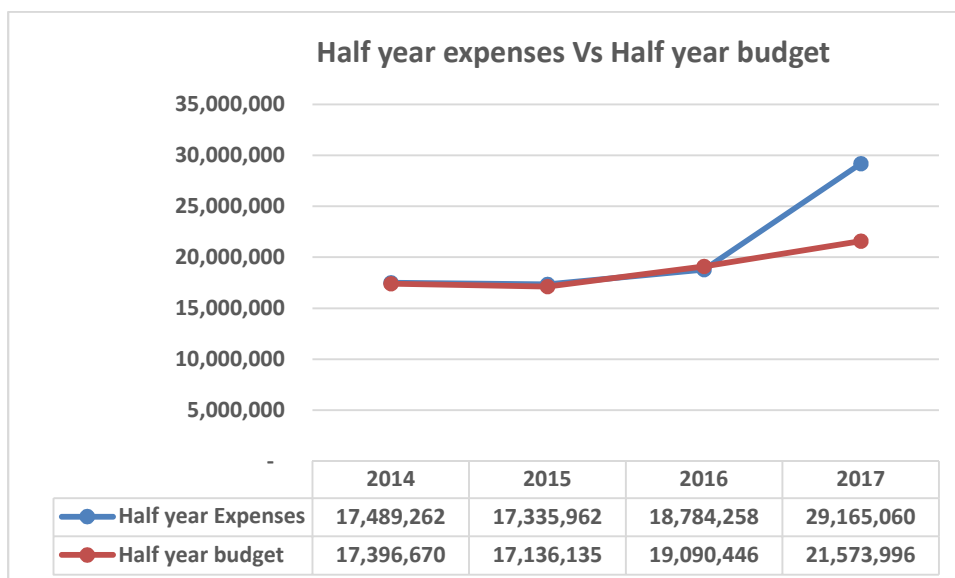
The Office of the Public Prosecutor (OPP) had an allocated 2017 annual budget of VT 45,936,940. The OPP had already spent 38.8 percent of the annual budget and with that current rate of spending it is most likely that it will underspent its budget at the end of the year.

Figure 1: Expenditure Vs Budget



The above graph shows the half yearly expenditures against the annual budget for 2017 and the past three years in the same period. In 2016, the OPP spent 43.4 percent , 45.3 percent in 2015 and 50.3 percent in 2014.

Figure 2: Half yearly Expenses Vs Half yearly Budget



The graph above shows the half yearly expenditure against half yearly budget allocations and for the first half of 2017 and the past three years.

The OPP had spent 135.2 percent of its half year budget in the first half of the year compared to 98.4 percent in 2016 and 101.2 percent in 2015 and 100.5 percent in 2014.

1.2 Activity and Cost center management and planing

The Planning and Management Section (Cost center 12AA) half year budget was overspent by 2.4. percent of its half year budget or by VT 123,206. The Section had already spent 15.6 percent of its annual budget and with that current rate of spending, it is most likely that the Section will underpent its budget by the end of the year.

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The Corporate Service Section (cost center 12AC) half year budget was underspent by 29.1 percent or VT 709,293. This Section had already spent 25.2 percent of its annual budget and with that current rate of spending, it is most likely that there will be some left over funds by the end of the year.

Table1: Cost centers budget and expenditures

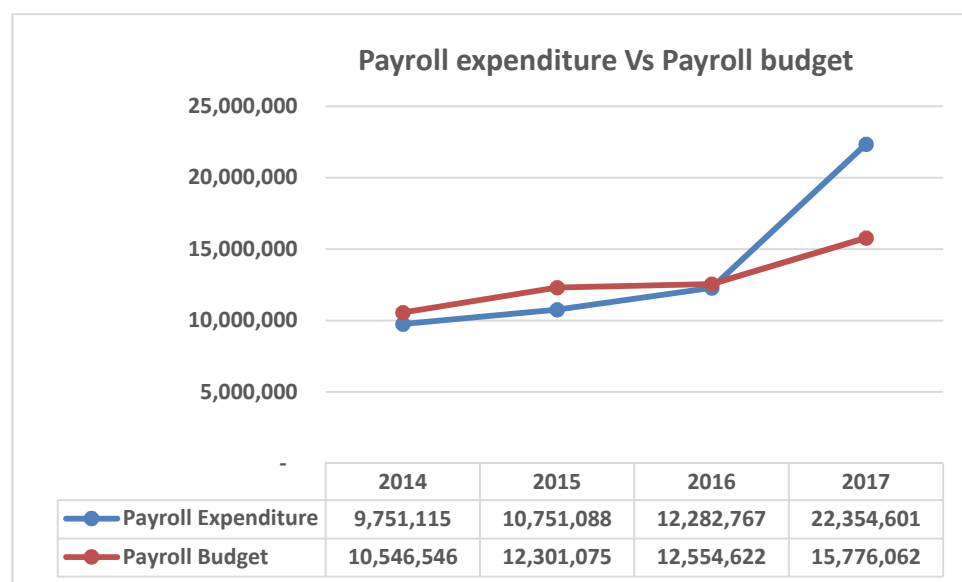
Account	Description	Actual	Commitment	Total	Budget	Under/(Over)
12AA	Planning & Management					
	Personnel Expenses	3,905,783	20,000	3,925,783	3,463,605	(462,178)
	Operating Expenses	1,181,048	46,846	1,227,894	1,566,866	338,972
12AA	Planning & Management	5,086,831	66,846	5,153,677	5,030,471	(123,206)
12AB	Prosecution Section					
	Personnel Expenses	17,759,685	-	17,759,685	10,939,250	(6,820,435)
	Operating Expenses	3,169,995	1,352,282	4,522,277	3,165,561	(1,356,716)
12AB	Prosecution Section	20,929,680	1,352,282	22,281,962	14,104,811	(8,177,151)
12AC	Corporate Services Section					
	Personnel Expenses	669,133	-	669,133	1,373,207	704,074
	Operating Expenses	636,132	424,156	1,060,288	1,065,507	5,219
12AC	Corporate Services Section	1,305,265	424,156	1,729,421	2,438,714	709,293
	Total Expenditure	27,321,776	1,843,284	29,165,060	21,573,996	(7,591,064)

Source: Department of Finance & Treasury

1.3. Payroll Budget Management and Planning

The half year budget for payroll for 2017 was VT15,776,062 and the total expenditure was VT 22,354,601. SLO had overspent on its payroll budget by 41.7 percent or VT 6.6 million in the first half of the year.

Figure 3: Payroll Expenditure Vs Payroll Budget



The above graph shows payroll expenditure versus payroll budget for the first half of 2017 and the same period in the past three years.

1.4 Detailed Chart of account in Payroll Expenditures Management and Planning.

The table below shows the payroll expenses by chart of accounts from 2014 to 2017 in the first half of the year. The highlighted yellow are expenses against no allocated budget, the highlighted green are the overspent chart of accounts.

Table 2: Payroll Chart of accounts 2014-2017

Account	Description	2014 Expenditure	2014 Budget	2015 Expenditure	2015 Budget	2016 Expenditure	2016 Budget	2017 Expenditure	2017 Budget	Payroll Expenditure as % of Payroll budget
	Personnel Expenses									
8AAA	Acting Allowances	204,466	-	357,677	-			649,492	-	
8AAF	Family Allowance	169,740	248,824	152,326	271,444	144,584	289,282	-	664,080	0.0%
8AAG	Gratuitie Allowances			47,169	-					
8AAH	Housing Allowances	778,642	1,272,412	1,188,181	1,357,239	2,490,325	1,335,170	-	2,940,006	0.0%
8AAO	Other Allowances			61,740	-	135,000	-	111,000	88,802	125.0%
8AAS	Special Allowances			904,576	141,377	-	83,448			
8ASP	Provident Fund	330,610	399,007	366,099	440,150	493,441	419,882	960,074	493,695	194.5%
8AWC	Contract Wages					500,000	-			
8AWP	Permanent Wages	8,267,657	9,726,303	7,673,320	10,590,865	8,519,417	10,124,246	20,634,035	11,589,479	178.0%
PAYR	Payroll expenses	-	(1,100,000)	-	(500,000)	-	302,594	-	-	
	Personnel Expenses	9,751,115	10,546,546	10,751,088	12,301,075	12,282,767	12,554,622	22,354,601	15,776,062	141.7%

Source: Department of Finance & Treasury

Unbudgeted Items

Total expenses of unbudgeted items for the first half of 2017 was VT 10.2 million. This is about VT 8.3 million more than the first half of 2016. Major expense was from permanent wages VT 9 million, acting allowances VT 649,492, provident fund VT 466,379.

The increased of wages by OPP after the GRT determinations was not catered for in the budget thus caused the substantial increase of overspent.

Figure 4: Payroll 2017 first half of the year overspent chart of accounts

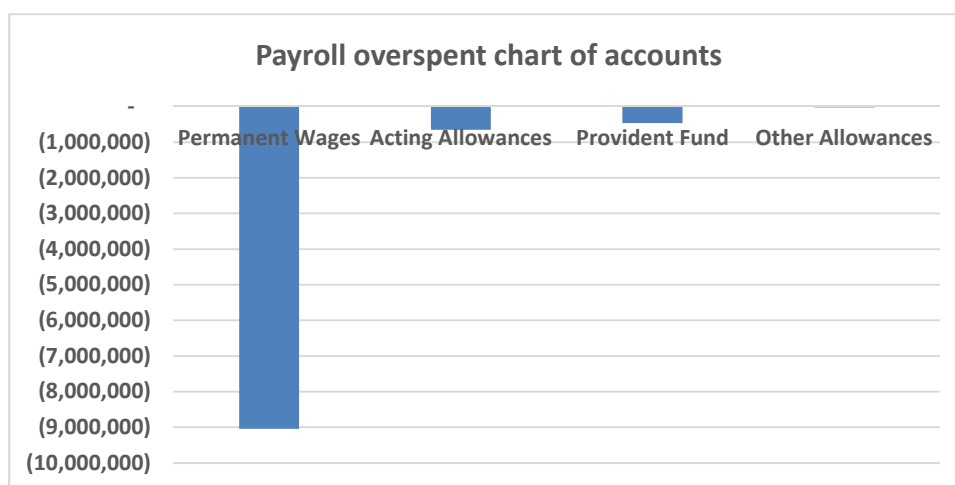
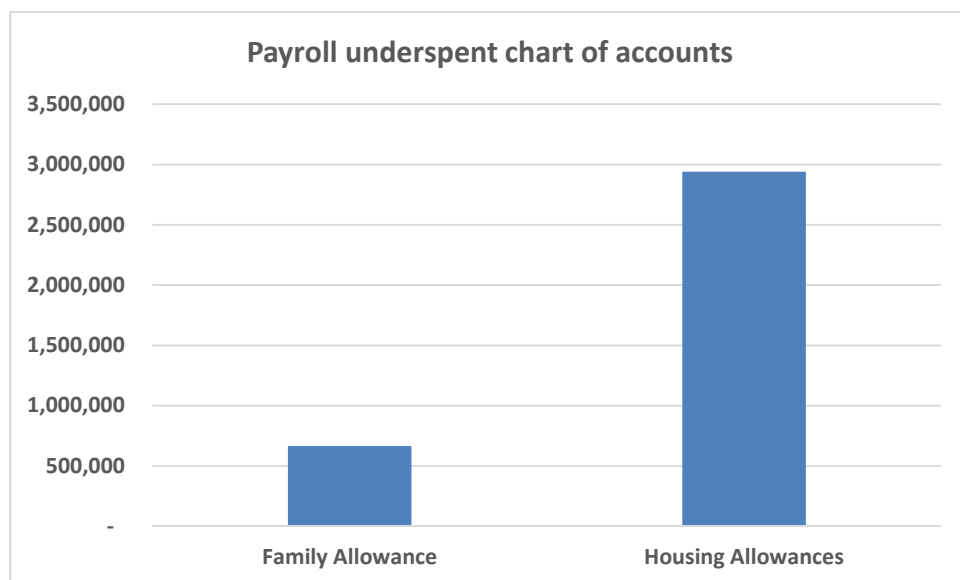


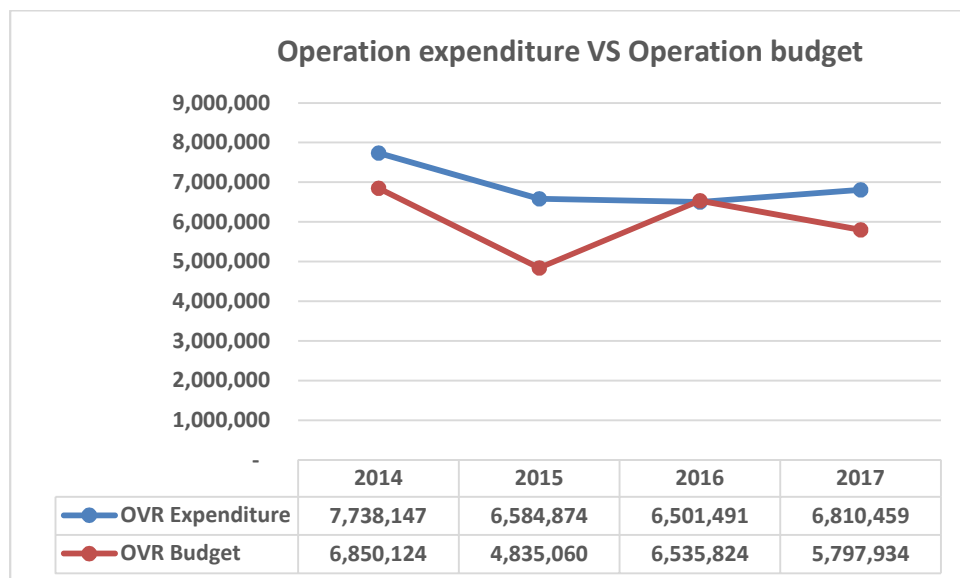
Figure 5: Payroll 2017 first half of the year underspent chart of accounts



1.5. Operation Budget Management and Planning

The operation budget for the first half of the year for 2017 was VT 5,797,934 and the total expenditure was VT 6,810,459. The OPP had overspent on its operation budget by 17.5 percent or about VT 1 million in the first half of the year. Some of the NPP funds were stored in period 12 and then advanced to the first half of the year to be expended thus contributing to the overspent.

Figure 6: Operation Expenditure Vs Operation Budget



The above graph shows operation expenditure versus operation budget for the first half of 2017 and for the same period in the past three years.

1.6 Detailed Chart of Accounts in Operation Expenditure Management and Planning.

Below is the table detailing the expenses and budget for all chart of accounts in the operation from 2014 to 2017. The highlighted yellow are expenses against no allocated budget, the highlighted green are overspent chart of accounts.

Table 3: Operation Chart of accounts 2014-2017

Description	2014 Expenditure	2014 Budget	2015 Expenditure	2015 Budget	2016 Expenditure	2016 Budget	2017 Expenditure	2017 Budget	OVR Expenditure as % of OVR budget
Operating Expenses									
Subsistence Allowances	804,430	414,684	395,000	249,996	775,000	999,992	872,000	631,900	138.0%
Food Allowances			-	249,996	-	100,002			
International Accommodation	-	145,500			45,000	-	(45,000)	-	
Local Accommodation			-	450,000	419,223	-	342,200	261,222	131.0%
Consultants Fees	444,446	-	266,667	-	-	88,888			
Security Services	-	-	133,333	-	500	-			
Vehicles Fuel	274,669	703,248	303,473	899,994	180,166	135,114	93,569	432,198	21.6%
Mail Carriage Freight			6,222	-	2,311	4,444	-	3,593	0.0%
Other Charges - Freight			6,250	-	9,827	-	40,131	-	
Transport - Freight	70,447	21,826	2,825	-	15,770	13,332	38,782	-	
Office Cleaning	25,316	14,550	65,502	30,000	29,296	26,666	18,710	26,666	70.2%
Advertising - Communications					70,840	-			
Postage - Communications					-	4,444	-	11,556	0.0%
Postage - Communications	-	7,276	49,752	-	98,618	-	255,980	319,998	80.0%
Stationery - Communications	285,452	194,000	285,820	199,998	264,722	26,666	151,576	80,000	189.5%
Telephone / Fax - Communications	41,156	315,252	48,888	315,012	116,894	53,334	165,332	259,998	63.6%
General - Materials			1,200	-					
Office - Materials			2,036	-	-	250,000	15,160	-	
Office Rental	142,222	261,900	355,555	379,998	462,222	357,276	432,890	426,666	101.5%
Other Rental	817,781	872,994	6,000	190,068	24,000	1,333,326	-	-	
Court Costs			288,889	-			100,000	-	
Refunds							-	-	
Incidentals	10,311	24,252	1,067	-	190,170	6,666			
Insurance							-	900,000	0.0%
Official Entertainment			18,191	-	-	139,448			
Termination Payment			1,606,915	-					
Buildings Repairs & Maintenance	-	48,500			31,111	133,334	3,600	96,824	3.7%
Equipment Repairs & Maintenance	425,878	315,250	199,333	127,728	39,747	108,148	(7,000)	75,556	-9.3%
Vehicles Repairs & Maintenance	100,405	592,670	143,110	-	-	46,668	129,141	177,778	72.6%
Food - Suppliers	73,191	-	33,245	-	93,541	-	256,750	89,956	285.4%
International Travel	-	121,250			-	84,444			
Local Travel	1,199,254	793,872	1,477,434	349,998	1,642,817	844,442	1,782,974	597,785	298.3%
Electricity Utilities	1,220,125	283,236	156,640	750,000	217,735	266,664	586,406	947,556	61.9%
Water Utilities	41,065	7,276	7,047	142,272	18,728	35,556	31,178	9,778	318.9%

Value Added Tax	661,554	612,588	376,431	-	701,942	495,996	461,065	448,904	102.7%
Equipment - Additional General	10,667	-	22,716	-	20,533	-	29,511	-	
Equipment - Computer	1,089,778	-	325,333	-	224,000	88,888	94,000	-	
Furniture - Office Furniture							35,556	-	
Equipment - Photocopiers					297,778	-			
Houses - Renovation	-	-			-	54,680			
Vehicle - Replacement					509,000	-	925,948	-	
Overhead expenses	-	1,100,000	-	500,000	-	837,406	-	-	
Operating Expenses	7,738,147	6,850,124	6,584,874	4,835,060	6,501,491	6,535,824	6,810,459	5,797,934	117.5%

Source: Department of Finance & Treasury

Unbudgeted Items

Total expenses of unbudgeted items for the first half of 2017 was VT 3.1 million. This is about VT100,000 more than 2016 in the same period. Major expenses are from local travel VT 1.2 million, vehicle replacement VT 925,948, subsistence allowances VT 240,100, food supplies VT 166,794 and court costs VT 100,000.

Overspent on chart of accounts

Most of the chart of accounts used were overspent in the first half of 2017. Chart of accounts like communications stationaries and local travel continue to overspent each year since 2014.

Improvement on chart of accounts management

One contributing factor for that high unbudgeted expenses is that the NPP funds are stored in period 12 (December) and have to be advanced to be expended thus causing the overspent of chart of accounts.

Figure 7: Operation over spent chart of accounts

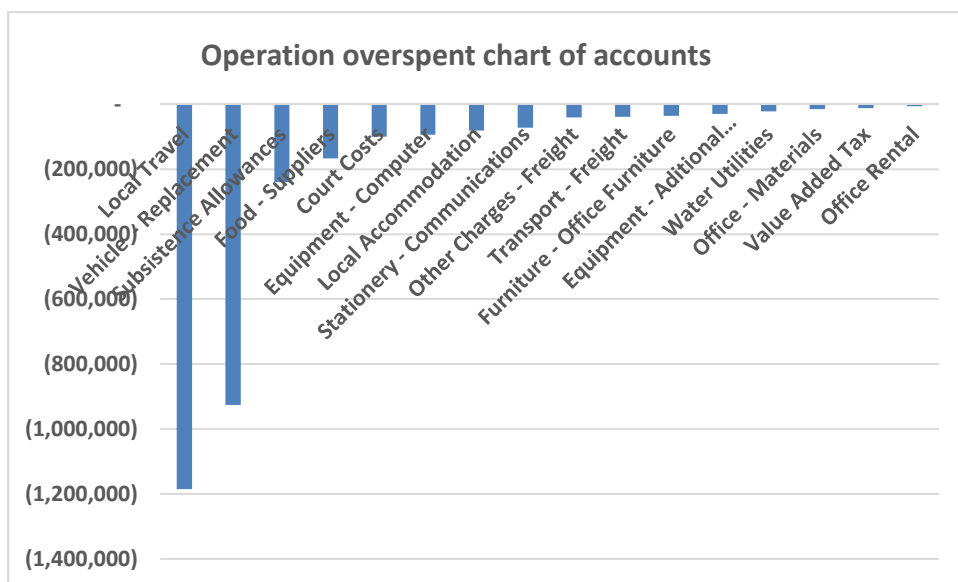
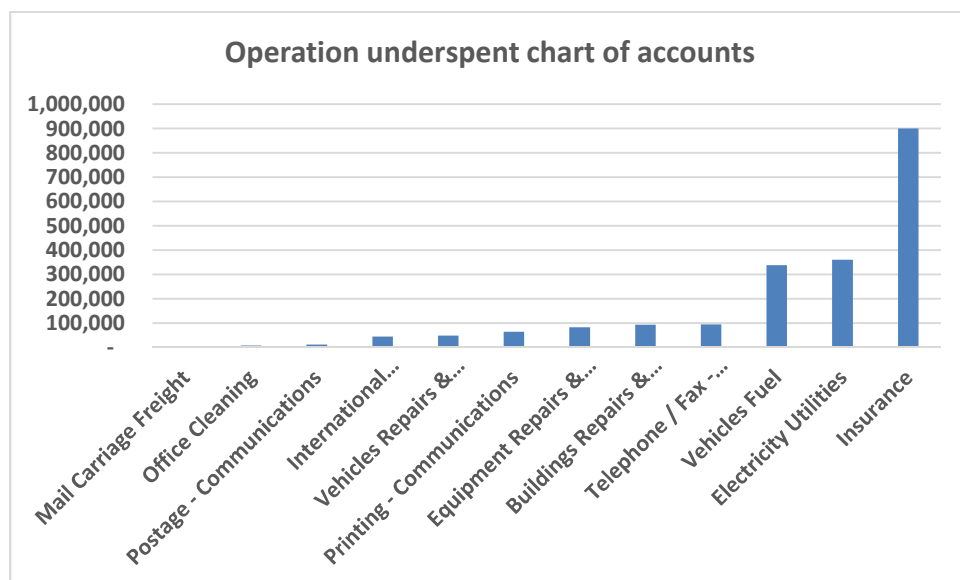


Figure 8: Operation under spent chart of accounts



REVENUE PLANNING AND MANAGEMENT

1. CURRENT REVENUE PLANNING AND MANAGEMENT

The OPP collected VT 58,334 revenue in first half of 2017.

Table 4: Revenue 2014-2017

Year	Revenue	Budget	Over/(Under)	Cash Received
2017	58,334	499,998	(442,666)	58,334
2016	483,872	501,000	(17,128)	0
2015	166,056	750,000	583,944	166,056
2014	126,389	999,996	873,607	133,483

Source: Department of Finance & Treasury

2. OUTSTANDING REVENUES

OPP had an outstanding revenue of VT 10,500 at the end of the first half of the year.

ASSET MANAGEMENT

The OPP does not check its assets status before preparing budgets therefore there was no budget allocated to the asset chart of accounts but VT 1.1 million was spent instead.

VIREMENT

There was no virement processed in the first half of 2017.

Graphs below showing number and value of virement in 2017 in the first half of the year and the in past three years in the same period.

Figure 9: Number of Virements 2014-2017

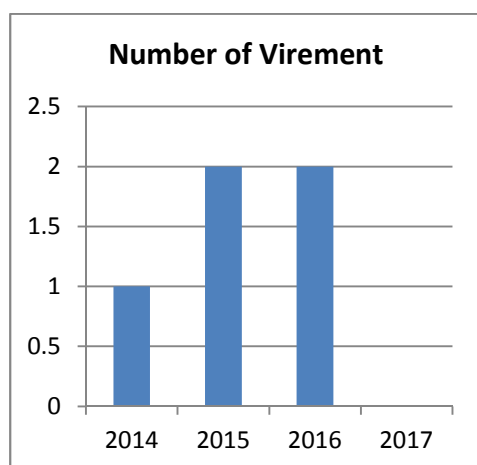
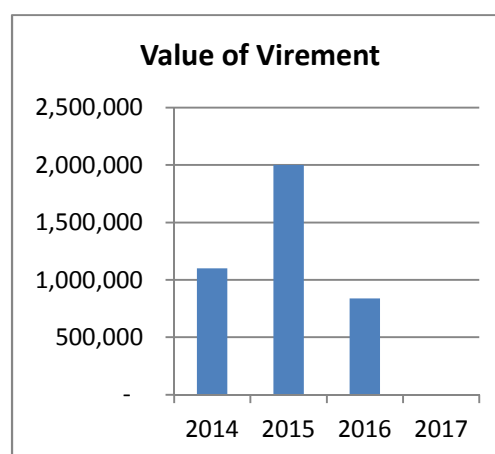


Figure 10: Value of Virements 2014-2017



IMPREST MANAGEMENT

At the end of the first six months of 2017, OPP had a total of VT 245,300 outstanding imprest to reitre.

Table 5: Outstanding Imprests as of end of the first half of 2017.

Department Section	Amount Advanced	Amount Paid	Amount Outstanding
OPP	410,000	164,700	245,300
TOTAL	410,000	164,700	245,300

Source: Department of Finance & Treasury